เอกสารแนบ ๒

**แบบสรุปองค์ความรู้ที่ได้รับจากการฝึกอบรม**

(ภายหลังจากเสร็จสิ้นการฝึกอบรมแล้ว)

**ส่วนที่ ๑ ข้อมูลของผู้ฝึกอบรม**

ข้าพเจ้า (นาย/นาง/นางสาว) …......……………………………………..…………. ตำแหน่ง ....................................................

สังกัด (หน่วยงาน/กลุ่มงาน) ................................................................................ โทร. ............................................

ได้เข้ารับการฝึกอบรมหลักสูตร ..................................................................................................................................

ระหว่างวันที่ ................................................................... ถึงวันที่ ...........................................................................

สถานที่ฝึกอบรม .........................................................................................................................................................

จัดโดย ........................................................................................................................................................................

**ส่วนที่ ๒ องค์ความรู้ที่ได้รับจากการฝึกอบรม**

๑. องค์ความรู้ที่ได้รับ .....................................................................................................................

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๒. การนำความรู้/ทักษะไปใช้ในการปฏิบัติงาน ..............................................................................

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๓. ปัญหา/อุปสรรค ในระหว่างการฝึกอบรม ..................................................................................

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/**ส่วนที่ ๓**…

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**ส่วนที่ ๓ ความเห็นของผู้บังคับบัญชา**

ความเห็นของผู้บังคับบัญชาระดับต้น (หัวหน้าฝ่าย/กลุ่ม หรือผู้อำนวยการกลุ่มงาน)

❒ เห็นด้วยกับการนำความรู้/ทักษะไปใช้ในการปฏิบัติงาน

❒ มีความเห็นต่าง ดังนี้ (ข้อเสนอแนะ/ความคิดเห็นเพิ่มเติม) ............................................................... ....................................................................................................................................................................................

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ลงชื่อ ..................................................................................

( ............................................................................... )

ตำแหน่ง .............................................................................

วันที่ ....................................................................................